

# *Living Stream Ministry*

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April 1, 2023

To: All the Churches in the Lord's Recovery

Re: International Training for Elders and Responsible Ones—October 2023

Dear Brothers:

We would like to announce the upcoming International Training for Elders and Responsible Ones. The training will begin at 9:00am on Thursday, October 5, 2023, and conclude at 6:00pm Saturday, October 7, 2023. The training will be held at the Marriott Hotel Grand Ballroom; G2C8+FVF, Newport Blvd, Pasay, Metro Manila, Philippines.

In addition to the live ITERO, each locality will have the option to hold an ITERO video training, to be carried out in a similar manner to the semiannual video trainings. Churches will have the option to watch the live webcast stream or the archived messages. **There will not be individual login credentials for the registered trainees in each locality.** Brothers will need to follow the schedule for viewing the messages and studying that is set by the responsible ones in their locality.

In order to continue this gathering in the way of training, we require that all attendants register and submit a donation through their locality. The International Training for Elders and Responsible Ones is for only elders and responsible ones. All registrants must be recommended by the elders in their locality. We respectfully ask that sisters not apply. Please see the attached letter regarding who should participate in the ITERO. We hope that through such perfecting times, the Lord will make us all able ministers of the New Testament, effective building material for the universal building up of the Body of Christ, and good stewards and serving ones in our respective local churches.

A blending meeting will be held in Malabon on October 8<sup>th</sup> at the meeting hall of the church in Malabon. A link to the website with detailed information regarding the blending meeting is included on the enclosed Information Sheet.

Enclosed in this registration packet is registration information and crucial information regarding the meeting schedule, accommodations, and transportation. Training coordinators should provide the enclosed training details to the registered brothers in their locality. **The registration deadline is July 1, 2023.** This is a firm deadline. Since much is involved in the preparation of the training, we ask that all applicants turn in their registration as soon as possible.

Yours in His recovery,

Living Stream Ministry

## Letter to the leading ones concerning ITERO

Dear leading brothers in the churches,

Over the years we have noticed an increase in the number of brothers who participate in the International Training for Elders and Responsible Ones (ITERO), and particularly we have noticed that in some localities the number of registered brothers is inordinately high. Also, a number of the co-workers have noted that there is an increasing number of brothers who seem immature or are not yet suited for this kind of training, and this hinders what can be released by the ministering brothers to those who should properly attend. Looking back at the way Brother Lee first established the elders' trainings in the U.S. in the 1980s and how he continued to conduct these trainings in the 1990s, we, in fellowship with the ministering brothers who oversee ITERO, feel that some adjustment is necessary to bring this training back in line with Brother Lee's original arrangement. Thus, we are writing to you, the leading ones, to clarify who should be invited to participate in ITERO.

First, it should be stressed that ITERO is not simply a perfecting training for the brothers in the churches. We understand that in some places the leading ones may feel that ITERO can help many brothers in the church to grow in life and to be perfected in service, but this is not the intention for ITERO. This training is, as its name indicates, a training for brothers who are actually elders or who bear responsibility in the church, and the purpose of ITERO is to train and perfect these brothers in this particular service. Second, we also understand that it may be difficult to clearly define how much responsibility a brother should bear in order to be invited to participate in ITERO. Thus, after careful consideration and fellowship, we would like to offer some clear guidance. Of course, every brother who has been serving as an elder is invited to participate in ITERO, and we hope that every elder will attend as often as the Lord gives him the way to do so. But there may be other brothers who bear responsibility in the whole church, not just in a district or in a group, who also should participate in ITERO. These brothers should be ones who often join the fellowship among the elders as the elders care for the whole church. No doubt, these ones will be responsible for a district or a smaller group of saints, but that should not be the limit of their responsibility; they should be ones whom the elders feel bear some responsibility in the church as a whole. Third, Brother Lee allowed "learners" to attend ITERO, and by this we understand that he meant those brothers who are being raised up and are now learning to bear responsibility for the whole church, not only for a district or smaller group. Following his lead, we hope these learning ones would also participate in ITERO.

Brothers, we fully trust your discernment in this matter as well as your heart for the proper arrangement and atmosphere in this training. We hope that by clarifying what ITERO is and is not and by offering some guidance concerning who should participate, you will be able to assist us in making sure that ITERO remains true to Brother Lee's intentions. We also realize that these clarifications may limit the number of brothers who should attend ITERO and that some brothers who formerly attended will not be invited to attend in the future. We hope that you will be able to shepherd these ones so that they will not be discouraged and to continue to perfect them in their pursuit, growth, and function.

Your help in this matter will be greatly appreciated and will no doubt serve the training for the elders and responsible ones greatly.

Thank you, brothers.

In Him,

The brothers who oversee LSM

Information for the  
**International Training for Elders and Responsible Ones**  
Manila, Philippines

1. **Dates:** October 5–October 7, 2023
2. **Location:** Marriott Hotel Grand Ballroom, G2C8+FVF, Newport Blvd, Pasay, Metro Manila, Philippines
3. **Registration:** Registration will be coordinated directly by:
  - A. **For brothers outside the Philippines:** Training donation is \$210.00 USD.  
**Living Stream Ministry – Registration Section**  
Address: 2431 W. La Palma Avenue, Anaheim, CA 92801  
Phone: 1-714-236-8456  
Fax: 1-714-236-6005  
Email: [register@lsm.org](mailto:register@lsm.org)
  - B. **For brothers within the Philippines:** Training donation is P9,000 for those who are currently residing in the Philippines.  
**The church in Manila** (in coordination with LSM)  
Phone: +639650345885  
Email: [itero2023manila@gmail.com](mailto:itero2023manila@gmail.com)
  - C. **Registration procedure for brothers outside the Philippines:**
    1. There will no longer be the option for brothers to register individually online using a personal user name and password or to submit an application directly to Living Stream Ministry. All brothers must submit their registration and donations through their locality.
    2. Training coordinators, in fellowship with the local elders, should collect the registration information and donations from the brothers in their locality that have been approved to attend the ITERO.
    3. Registration can be completed in one of two ways:
      - a. Online Registration:
        - 1) Training coordinators may enter the registration information online at [www.lsmregistration.com](http://www.lsmregistration.com) for each brother that plans to attend the live ITERO.
        - 2) Training coordinators may send a link to the brothers in their locality who are approved to attend the live ITERO that will allow them to fill out a registration form and register for the ITERO.
      - b. Registration by Email/Fax/Mail: The training coordinator can send the enclosed registration form by email to [register@lsm.org](mailto:register@lsm.org), by fax to 714-236-6005, or by mail to 2431 W. La Palma Avenue, Anaheim, CA 92801. Please be sure that all fields of the registration form are complete for each brother that intends to register.
    4. All registration submitted online or by email, fax, or mail must be received by the LSM Registration Section on or before the registration due date. Registration forms submitted by email, fax, or mail that are received after the July 1 due date will not be accepted.
4. **Deadline:**
  - A. The deadline for registration is July 1, 2023; this is a firm deadline. Please remember that the ITERO registration is not complete without the training donations.  
**There will be no allowance for registration after the July 1 due date. Any registration received after the July 1 registration due date will not be accepted.**  
In particular, we will not accept any walk-up registration or substitutions on or after the first day of the ITERO. Please take note of the ITERO registration deadline and plan accordingly when making announcements to the brothers so that they can submit their registration information in a timely manner.

## B. Late Registration and Substitutions:

1. **Late registration:** There will be no allowance for registration after the July 1 due date. Any ITERO registration received after the July 1 registration due date will not be accepted. Furthermore, we will not accept any walk-up registrations or substitutions on the first day of the ITERO.
  2. **Substitutions:** Substitutions, only from within the same locality, can be made up to one week before the start date of the ITERO, and must be requested by the locality's training coordinator. After this time, no changes will be allowed.
5. **Qualifications:** Co-workers, elders, and responsible brothers who are recommended by the elders.
6. **Sisters:** LSM will not host any activities for sisters during the ITERO. However, the church in Manila has graciously made some arrangements for them. For detailed information, please go to the following website: [www.itero2023Manila.org](http://www.itero2023Manila.org). Aside from this, those who accompany their husbands to Manila will be on their own for the full three days of the training from 9:00 am to 6:00 pm. Please note that the brothers' registration does not include any provisions for their wives' transportation or meals or any of the activities arranged by the church in Manila. Again, for more information, please go to [www.itero2023Manila.org](http://www.itero2023Manila.org).
7. **Translation:** There will be translation into Cebuano, Chinese, Korean, Portuguese, Spanish and Tagalog. Some additional languages may also be provided. Those who need translation will need to download an app called "Listen Everywhere." You can download the app to either an Android phone or an iPhone. After installing the app, saints will need to be inside the Marriott Hotel Grand Ballroom in order to connect with the server. When inside the ballroom, connect to the Wi-fi network "Translation1023." Open the Listen Everywhere app and then select the desired language. Saints should bring their own headphones or earbuds and may also want to bring an external battery pack if they will need to charge their phone, as there will be no charging stations available in the ballroom. Brothers may also use their own FM radio with a headset and extra batteries for translation.
8. **Training Donation:** The training donation is \$210.00 USD for all applicants living outside of the Philippines.  
For all applicants currently living in the Philippines, the training donation is P9,000. Brothers who live in the Philippines should submit the training donation with their application to the training coordinator in Manila by July 1, 2023.  
The training donation includes the cost of the ITERO outline. ITERO donations are non-refundable.
9. **Lodging:** Lodging is available at the Manila Marriott Hotel, Pasay, Metro Manila, as well as the nearby Holiday Inn Express. These are located within walking distance of the Grand Ballroom. Special discounted group rates have been arranged at these hotels. A limited number of hotel rooms at the Living Stream Ministry group rate have been set aside at each of these hotels. For room reservations please go to: [www.itero2023Manila.org](http://www.itero2023Manila.org). Saints are encouraged to make their hotel reservations as early as possible in order to get the discounted rate.
10. **Transportation:** Brothers should purchase their own airline tickets. Please book flights to the Ninoy Aquino International Airport; IATA code: MNL. It is recommended that flights be arranged to arrive into Terminal 3 of the Ninoy Aquino International Airport. Terminal 3 is walking distance to the Marriot and Holiday Inn Express hotels and to the Marriott Hotel Grand Ballroom. Upon arrival into Terminal 3, look for directional signs to "Runway Manila," the pedestrian walkway to the hotel. Official languages of the Philippines are Filipino and English; therefore, most signage is available in English and most Filipinos speak English. Arrival flights into all other terminals will require ground transportation to the hotels and the Marriott Hotel Grand Ballroom. Brothers flying into other terminals will need to make private arrangements for ground transportation. Additional transportation information is available at [www.itero2023Manila.org](http://www.itero2023Manila.org).

11. **Meals:** Breakfast is included in the room rate at each hotel. Lunch is provided by Living Stream Ministry on Thursday, Friday, and Saturday for brothers who are registered for the ITERO only. Brothers will need to make their own arrangements for dinner. There are a number of restaurants within walking distance of the Marriott Hotel Grand Ballroom.
12. **Visas:** All visitors to the Philippines require a visa. An e-Visa can be obtained from the Philippines government website: <https://www.visa.gov.ph/>. Other entry requirements are included on this website. Be sure to apply for a Temporary Visitors Visa.
13. **Currency Exchange:** Credit cards are accepted at most establishments in the vicinity of the Marriott Hotel Grand Ballroom and there are ATMs available.
14. **Information:** The saints in the Philippines have prepared a website that will provide detailed information regarding hotels, transportation, the October 8<sup>th</sup> blending meeting in Malabon, church visitation, etc. The website is: [www.itero2023Manila.org](http://www.itero2023Manila.org). Please check this website regularly for information and updates.

Please also read the attached letter carefully for important information on all of the above points. It should equip you to have a trouble-free experience with your flight arrangements, visa application, hotel booking, entrance into the Philippines, domestic transportation, and tour booking (optional).

International Training for Elders and Responsible Ones—October 2023

**LIVE TRAINING SCHEDULE**

**Thursday, October 5, 2023**

9:00 AM	10:45 AM	First Morning Session
10:45 AM	11:15 AM	Coffee/Tea Break
11:15 AM	1:00 PM	Second Morning Session
1:00 PM	2:00 PM	Lunch/Rest
2:00 PM	3:45 PM	Group Study Sessions
3:45 PM	4:15 PM	Coffee/Tea Break
4:15 PM	6:00 PM	Afternoon Session

**Friday, October 6, 2023**

9:00 AM	10:45 AM	First Morning Session
10:45 AM	11:15 AM	Coffee/Tea Break
11:15 AM	1:00 PM	Second Morning Session
1:00 PM	2:00 PM	Lunch/Rest
2:00 PM	3:45 PM	Group Study Sessions
3:45 PM	4:15 PM	Coffee/Tea Break
4:15 PM	6:00 PM	Afternoon Session

**Saturday, October 7, 2023**

9:00 AM	10:45 AM	First Morning Session
10:45 AM	11:15 AM	Coffee/Tea Break
11:15 AM	1:00 PM	Second Morning Session
1:00 PM	2:00 PM	Lunch/Rest
2:00 PM	3:45 PM	Group Study Sessions
3:45 PM	4:15 PM	Coffee/Tea Break
4:15 PM	6:00 PM	Afternoon Session

Please note:

1. Brothers should plan to eat breakfast before arriving for the first session each day.
2. Brothers should go to bed no later than 11:00 pm.

**October 2023 ITERO Registration List—Live Training in Manila, Philippines**

No.	Last Name	First Name	Age	Outline Language	Study Group Language	Dietary Restrictions (Vegan/GF/None)	Email	Phone Number
1								
2								
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If registration is completed online at [www.lsmregistration.com](http://www.lsmregistration.com) this form does not have to be submitted by mail or email to the LSM Registration Section.

**Online Registration Instructions for Training Coordinators**  
International Training for Elders and Responsible Ones—October 2023

**The following information is for training coordinators only.**

**I. Live ITERO Registration:**

- A. Authorization required: Registration to attend this training requires an elder's approval. The training coordinators should be in coordination with the elders in the locality regarding who should participate in the ITERO and only those who have been approved by the elders in the locality should be registered to attend.
- B. New training coordinators: If you are a new training coordinator and have not been provided with login credentials, please contact the LSM Registration Section by email at [register@lsm.org](mailto:register@lsm.org).
- C. Registration:
  1. Log in at [www.lsmregistration.com](http://www.lsmregistration.com) using your ITERO login credentials.  
***Please note:*** ITERO login credentials are different from credentials used for semiannual training registration. If you do not remember your ITERO login credentials please contact the LSM Registration Section by email at [register@lsm.org](mailto:register@lsm.org) or by phone at 714-236-8456.
  2. Click on the “Live Training Registration” arrow at the top of the page.
  3. On tab 1, “Coordinator,” under Live Training Registration, please review the information for the designated training coordinator(s) and notify the LSM Registration Section by email if any changes or updates need to be made. If the information is correct, click on the green “Continue” button in the lower right corner.
  4. On tab 2, “Register,” you will see a blank spreadsheet. Here you can register yourself, if you plan to attend the live ITERO, by adding your name to the spreadsheet and entering all other requested information. On this tab you can also register all brothers from your locality who have been approved to attend the live ITERO by entering their names and other information in the spreadsheet. To add registrants:
    - a. Click on the green “Add New Name” button in the bottom left corner of the spreadsheet.
    - b. Enter the information for the registering brother in the blue highlighted field.
    - c. Click on the green “Save Changes” button in the bottom right corner of the spreadsheet before leaving the page to complete the registration for the brother(s).
    - d. **IMPORTANT:** If all information for the brothers is entered by the training coordinator on tab 2, there is no need to do anything on tab 3. You can click on the green “Show Registered Brothers,” button at the bottom of the spreadsheet, after saving changes on tab 2, to see all brothers whose ITERO registration is complete.
  5. Localities may use tab 3, “Registration Link” as an alternative method to register the brothers in which the training coordinator provides a link that will allow the brothers to complete an online registration form to register for the ITERO.
    - a. On tab 3, click on “Display Text of Invitation Email” to see a pop-up that includes basic information and a link for registration. The text and link can be copied and emailed to the brothers who are approved to register for the ITERO so that they can register themselves.
    - b. You can set a deadline for when the brothers need to complete their registration by adjusting the date and time on this page. The default date will be the registration due date set by LSM.
    - c. Click the green “Save Changes” button in the bottom right corner to save any changes made on this page.

**D. Donations:**

1. ITERO donations should be submitted to the LSM Registration Section by locality and not by individual brothers.
2. If your locality has a means of collecting donations online via PayPal, Zelle, or other similar platform, the URL may be included with the online registration link on tab 3. This will allow the brothers to submit their donation to their locality when submitting their ITERO registration. The training coordinator will then need to log in at [www.lsmregistration.com](http://www.lsmregistration.com) to submit the donations to LSM.

**II. ITERO video training registration:** Please see ITERO video training information.